



## Lincolnshire Rural Support Network

### **PERSON SPEC - HEALTH AND WELLBEING LEAD**

#### **Essential Skills and Abilities**

- A professional mental health qualification e.g. RMN (Registered Mental Nurse), OT (Occupational Therapist), CQSW (Certification of Qualification in Social Work), Social work degree or equivalent Clinical Supervision Qualification
- Experience of managing a mental health casework caseload with 3 years' experience of working within the NHS/Social Care or voluntary sector including partnership work
- Organisation and Administration: Implementing policies and procedures; completing relevant paperwork, submitting reports to deadlines, managing workload and priorities of self and team
- Analytical and Logical: Identify potential issues and relevant solutions; review effectiveness of plans objectively; monitor budgets; produce, maintain and interrogate statistics
- Communication: Excellent IT, telephone and interpersonal skills; report writing; verbal communication and presentation skills
- Leadership and Influence: Excellent relationship and team working skills with volunteers, staff and partners; able to influence outside authority
- Confidence and self-discipline to work unsupervised; recognition of the importance of formal and informal reporting in these circumstances, reliable, responsible, resourceful
- Dynamic approach to problem solving – “can do” attitude; fast and objective evaluation of problems and effective, flexible use of resources to apply to solution, based on risk assessment and safeguarding procedures
- Sound administrative practise with experience of handling financial forecasts and budgets; staff expenses, rotas and use of management information
- Proven and substantial experience of recruiting, training, monitoring, supporting, motivating, rewarding and managing volunteers/staff.

- Experience of offering frontline person-centred support services through face-to-face, telephone and email contact, ability to manage difficult and complex relationships
- Empathetic, non-judgmental approach to meeting the needs of others, especially those who are vulnerable and/or socially isolated.
- An understanding of the challenges facing the agricultural and farming community in Lincolnshire
- Full clean driving license and own vehicle
- Ability to work from home and travel freely throughout Lincolnshire with flexibility to undertake some weekend and evening work, according to clients' availability

#### **Desirable Skills and Abilities**

- Co-ordination, management and delivery of community-based volunteer-led services to vulnerable people
- An understanding of volunteering and how it can be of value to individuals and communities.
- An understanding of relevant Mental Health Legislation, The Care Act, Care Programme Approach, The Children Act and relevant legislation
- An understanding of the factors that motivate volunteers to offer their time.
- Knowledge of local community services
- Knowledge of evaluation methods and processes, including Outcome-based approaches.